

TOM BEAN INDEPENDENT SCHOOL DISTRICT TRANSFER STUDENT INFORMATION & APPLICATION

In order to be approved as a transfer into the Tom Bean ISD school system, a new applicant must follow the procedure outlined below. A returning transfer student should complete the form on the next page only.

- A. *Talk with the appropriated principal.*
- B. *Complete and turn in a transfer application (next page).*
- C. *Provide the information listed below to the principal.*

1. An attendance record which covers at least the preceding school year.
2. A cumulative grade record of all school years, subject, and courses. This record should include the results of all norm and criterion referenced testing.
3. A current immunization record. (Immunizations must be up-to-date.)
4. A list of extra-curricular activities the student is or has been involved in.
5. A statement of reason for wanting to attend Tom Bean Schools. (This should include the reason for wanting to leave your current district.)
6. A discipline report signed by the home district principal indicating any disciplinary actions taken relative to the student. If no disciplinary actions have been taken, the report should so indicate.

NOTE: Kindergarten applicants should submit only numbers 3 & 5.

Form Instructions

Ethnic Codes: Enter the appropriate ethnic code using the following designations.

(1)-American Indian or Alaskan Native (2)-Asian or Pacific Islander (3)-Black, not Hispanic (4)-Hispanic (5)-White, not Hispanic

County-District Number: If county district number is unknown, write district and school name.

To be eligible for a transfer, a regular education student must maintain a GPA that would permit the student to be eligible to participate in UIL activities. A special education student must demonstrate satisfactory progress through the student's IEP. In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff, the student's disciplinary history, and attendance history.

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulation of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement. Written notification of any transfer revocation shall be sent to the school district of resident. A disciplinary matter for which disciplinary alternative education placement is appropriate shall result in immediate revocation of the transfer.

The transfer tuition fee for Tom Bean ISD is \$1000 for one child or a maximum of \$1500 for a family. Only students and siblings that were enrolled at the end of the 2007-2008 school year are grand-fathered from paying tuition. The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. Tuition will be paid in two (2) installments. The first installment must be made prior to enrollment in the District, and the second installment must be made prior to the beginning of the second semester. The District may initiate withdrawal of students whose tuition payments are delinquent. There shall be no tuition fee for children of District employees. If a student leaves the District after tuition has been paid, there will be no refunds.

